

2018 ACHE NEW ENGLAND REGION COMMITTEE MEETING

For Meeting Held: 6/21/2018, by conference call

Call In: (515) 604-9649; Access Code: 865467

Minutes

Attendees:

Agenda Item	Main Discussion Points	Action Items
CALL TO ORDER	Chair (Jim) called the meeting to order at 3:04 pm, followed by roll call.	
Attendees:	Present: Jim Dehner, Rae Ann Durocher, Amy Finamore, Toni Pinckney, Tricia Tyler. Absent: Nicolette Aduama, Leah Ben-Ami, Bill Boozang, Tammy Dow, Paula Hogard, Brianna Parsons, Marc Wilson.	
Minutes of Last Meeting	Approved for 5/17/2018 conference call meeting.	Our meeting minutes are now posted on the ACHE website.
DISCUSSION	<p>Membership Request Letter Update</p> <ul style="list-style-type: none"> - Memberships may have lapsed if the contact person at a school has changed. <p>Webinar Update</p> <ul style="list-style-type: none"> - Dr. Alanka Brown is out of country; didn't respond to Amy's latest email. - Consider holding webinar in Fall instead, after national conference, to continue momentum and tie to conference themes. - Jim attended Eduventure conference in Boston last month, which was geared toward online education. There were lots of great presenters, who were like our peers, who might be possible webinar instructors. - Fundraising idea: Charge nominal fee for webinar to replenish our coffers? <p>Proposal for Volunteer Days</p> <p>Treasurer's Report</p> <ul style="list-style-type: none"> - We still have just under \$13,000 in the bank. - We received a proposal to sponsor half the \$1,600 registration fee for a New England attendee at this week's ELI, as the employer would only pay half. The group approved the scholarship of \$800. <p>Sponsorship Ideas for National Conference</p> <ul style="list-style-type: none"> - Group approved \$4,000 to sponsor a coffee break at the national conference. - Group approved sponsoring up to \$1,000 in registrations for conference, either 2 full, 1 full and 2 half, or 4 half registrations. - Group discussed whether to sponsor a cocktail hour; decision deferred. - Other idea: Host a membership table at the conference? 	<p>Amy will coordinate sending out letter this summer through the home office. We'll pay postage.</p> <p>Amy/Jim will write to Dr. Brown to confirm that she is not available to present.</p> <p>Jim will forward the program from last week's conference to Amy and the webinar team.</p> <p>Topic on hold until next meeting.</p> <p>Amy will pay the \$800 and forward reimbursement to home office.</p> <p>Amy and Tricia will draft application for New England applicants; run it by this committee; get it posted on ACHE website.</p>
	<p>Other Business</p> <ul style="list-style-type: none"> - Toni asked if our committee is still planning to work on diversity issues. Jim asked her to think about how this group could keep the conversation going about diversity in our region and at the national meeting. 	Toni will think about this and develop ideas. We'll discuss at our next meeting.

CONCLUDING ITEMS		
Adjournment	The conference call adjourned at 3:38 pm.	
Next Meeting	July 19, 2018, 3-4 pm	