

2018 ACHE NEW ENGLAND REGION COMMITTEE MEETING

For Meeting Held: 5/17/2018, by conference call

Call In: (515) 604-9649; Access Code: 865467

Minutes

Attendees:

Agenda Item	Main Discussion Points	Action Items
CALL TO ORDER	Chair (Jim) called the meeting to order at 3:05 pm, followed by roll call.	
Attendees:	Present: Leah Ben-Ami, Bill Boozang, Jim Dehner, Rae Ann Durocher, Amy Finamore, Brianna Parsons, Tricia Tyler, Marc Wilson Absent: Nicolette Aduama, Tammy Dow, Paula Hogard, Toni Pinckney	
Minutes of Last Meeting	Approved for 4/19/2018 conference call meeting.	Our meeting minutes are now posted on the ACHE website.
DISCUSSION	<p>Treasurer's Report</p> <ul style="list-style-type: none"> - We have \$12,971 in the bank. <p>Membership Request Letter</p> <ul style="list-style-type: none"> - Letter has been approved and edited. <p>Webinar Survey / Timeline</p> <ul style="list-style-type: none"> - Survey sent in March to entire ACHE membership re: best webinar topic. - Winning topic: Online Programming. - Amy suggested Dr. Alanka P. Brown, who teaches online for SNHU. - Propose \$300 stipend, or perhaps she will host pro bono? <p>Proposal for Volunteer Days</p> <p>Sponsorship Ideas for National Conference</p> <ul style="list-style-type: none"> - The group discussed various ways our chapter could sponsor the National Conference in Newport, RI. - Decision: Sponsor a breakout session (\$3000 to \$4000 for 175 people), two conference scholarships (\$1000), assist with cost for keynote speaker (\$3000?) - Consider hosting a cocktail hour, either for New England or in general - We will not sponsor a conference sessions (ATLAS workshops), as presenters are generally not paid (except Keynote speakers) 	<p>Amy will coordinate with home office to send out the Membership Request letter.</p> <p>Amy, Toni, and Brianna will reach out to Dr. Brown to assess her interest in hosting a webinar on Online Programming, and will email the group re: her response. She'll confirm with the home office re: promotion.</p> <p>Topic on hold until next meeting.</p> <p>Bill provided a link to Marriott's costs for breaks, meals, and receptions. Leah will follow up.</p> <p>Mark is on the committee to get a Keynote speaker, and will keep us apprised of costs.</p> <p>Jim, Amy, Rae Ann, Leah, and Tricia will be on the email group re: expenses for the conference.</p>
	Other Business	None.
CONCLUDING ITEMS		
Adjournment	The conference call adjourned at 3:30 pm.	
Next Meeting	June 21, 2018, 3-4 pm	

