

Agenda – April 19, 2018 ACHE New England Region Meeting

- Review/approve minutes
- Treasurer's update - Send a copy of electronic statements to the home office (Amy)
- Membership Request Letter – draft is complete; see attached (discuss who will work with the main office to get this sent out)
- Discuss survey results and decide topic – survey result: topic of Online Programming (All)
- Draft timeline for webinar project (Jim)
- Draft proposal for volunteer days (Nicolette)
- Decide on 2-3 ideas for a NE Region hosted event at the ACHE conference – Amy has at least one proposal (All)

April Minutes

Jim, Rae, Amy, Nicolette, Brianna, Bill and Toni were on the call.

Jim motioned to approve minutes, membership approved them

Volunteer Days

Nicolette went first on the agenda, and talked about volunteer days. She has two ideas, one is a partnership event with More than Words, a book recycling center/organization. She thinks we could do a 3-5 minute presentation about each institution, and share information about the schools/programs we represent. Thinking summer might be best. Second idea was a clothing swap/ donation community event, something along the lines of donating professional/interview wear for young students or community members.

Treasurer report- we now have online banking statements! Amy will send the monthly statement to the home office

Membership Letter- Coordinate against existing membership with ACHE Home Office, so we are not double sending. Maybe do in small blocks? Amy will reach out to Nina at Home Office

Survey Results/ Webinar Timeline- Amy sent out biography of possible speaker. Please either comment via email, or send a short list of potential names. Suggest paying about \$300 to the webinar speaker. Wants to pursue June timeframe. Jim will draft email. Amy, Briana and Toni will help with this.

NE Region: Amy brought up possibly sponsoring a session for ACHE National Conference in October. Bill was supportive of a region sponsoring a session. Bill suggested also scholarships for ACHE National conference fees, for colleagues who may not have institutional support. Also brought up possibility of wine and cheese hour at Conference.

Bill highlighted the Emerging Leaders Institute which is coming up in June. Marc Wilson is nominating two possible attendees, and Leah and Breanna are working on ELI at their institutions for increasing attendance at ELI. Looking to link some ELI work or presentations with the ACHE higher education journal publications.