



**Associate Dean, Professional Development and Community Engagement  
University of Alabama, College of Continuing Studies**

The University of Alabama invites inquiries, nominations and applications for the position of Associate Dean, Professional Development and Community Engagement. The University of Alabama is a major, comprehensive, student-centered research university founded in 1831 as Alabama's first public college, ([www.ua.edu](http://www.ua.edu)) located in Tuscaloosa on a beautiful campus, approximately 50 miles southwest of Birmingham, AL. A full position profile is available at <http://continuingstudies.ua.edu/associatedean>.

**Position Summary**

The Associate Dean leads a comprehensive program providing training and professional development to individuals, businesses, schools, government and non-profit organizations. Training is delivered through certificate programs, conferences, institutes and online courses. The Bryant Conference Center also comes under oversight of the position.

The Associate Dean will be asked to build upon existing programs to expand the University's reach in the community, state, and region. The successful candidate will be a dynamic and innovative leader with the vision, skills and background to reach higher levels of achievement in an environment that values community engagement and entrepreneurial leadership.

**Position Responsibilities**

- Lead the Division of Professional Development and Conference Services, including the Bryant Conference Center
- Develop programs to address regional workforce, economic and community needs of the State, region and nation
- Execute financial management, marketing and technology strategies
- Cultivate internal and external partnerships in support of common goals
- Promote development of innovative learning environments, including initiatives that expand the use of technology
- Advocate for and articulate the values of engagement between The University and community partners

**Qualifications**

- Master's degree in Business, Finance, Marketing or related field. Terminal degree preferred.
- Ten years professional experience in an adult continuing education or corporate training; five years in a management position
- Successful record that demonstrates dynamic and collaborative leadership
- Knowledge of financial management in a self-supporting environment
- Knowledge of program development and marketing
- Ability to engage multiple stakeholders
- Demonstrated commitment to diversity; experience working effectively with diverse populations

**Nominations**

Nominations are invited and should be forwarded to:

Dr. Darrell Dechant, Chair  
Associate Dean Search Committee  
University of Alabama College of Continuing Studies  
Box 870388  
Tuscaloosa, AL 35487  
205-348-6331  
[mkirk@ccs.ua.edu](mailto:mkirk@ccs.ua.edu)

**To Apply**

Application information is available at <http://continuingstudies.ua.edu/associatedean>. Screening of applicants will be ongoing and continue until the position is filled.

The University of Alabama is an Equal Opportunity Educational Institution/Employer.